



Non-Departmental

Goals

The Non-Departmental section is a group of accounts that are not directly related to a single operating department's primary service activities or that are separate from departmental operations for control purposes. Therefore, goals, objectives, performance measures, budget highlights and accomplishments do not apply to this general-fund cost center.

asset was expensed to the Police Department in 2012-13.

Major Functions and Activities

All other departments of the General Fund benefit from this Department. Legal fees, employee leave, settlements, and liability insurance are examples of costs paid from Non-Departmental line items that benefit all General Fund Departments. Transfers to other funds (for example, the Older Americans Act Fund in FY2013-14) and other expenses including City grants (Area Agency on Aging, Women in Distress, Here's Help, Family Central, and Learning for Success – KAPOW) are all paid from this department.

There are no City employees assigned to this division. City personnel services budgeted here are payments for accrued sick and vacation leave made to employees in the other divisions.

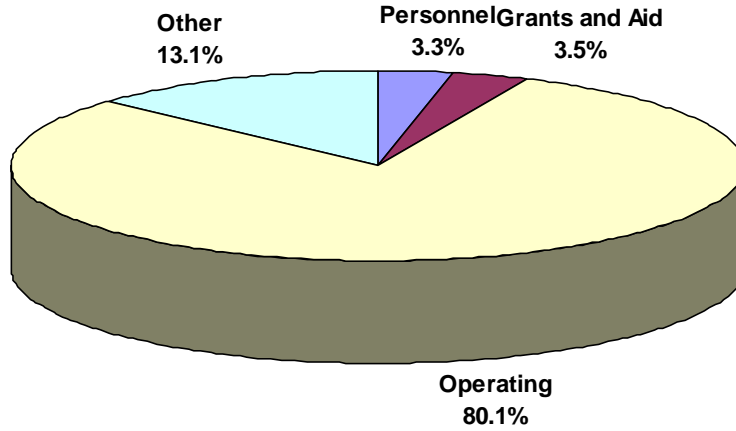
Budget Highlights

In personnel categories, the division's budget for 2013-14 is reduced by about \$87,000 through the \$117,000 reduction in the funding pools for retirement/termination vacation and sick payments, offset by a \$30,000 increase (43%) in unemployment compensation.

In operating expenses, the overall increase of \$237,000 for 2013-14 results from adding \$101,000 to restore the contingency fund to a \$500,000 total, increasing Outside Legal Services by \$33,000, and increasing Property and Casualty Insurance by \$194,000. This is partially offset by the \$90,000 reduction in the budget for Household Hazardous Waste payments since this service will be covered by the Waste Pro sanitation contract.

In other categories of expense, the City is increasing its subsidy to the OAA fund (Older Americans Act) by \$139,000 to bring it into balance for 2013-14. In addition, there is an \$118,000 transfer to the Debt Service Fund to cover lease purchase payments on an automatic records management and mobile computing system for the Police Department. The transfer is in this fund because the entire cost of this

Non-Departmental - Budget Summary



Expenditure Category	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Budget
Personnel				
Salary	189,317	28,568	143,400	34,600
Benefits	84,012	13,470	80,971	102,647
Personnel Subtotal	273,329	42,038	224,371	137,247
Operating				
Contingency	-	-	398,700	500,000
Professional Services	501,204	777,339	772,961	809,878
Other Contractual Services	95,600	175,385	177,075	175,951
Pension Benefits	43,327	57,475	39,857	41,052
Communication and Freight Services	108,275	108,696	108,203	117,203
Insurance	971,634	868,642	1,420,274	1,524,499
Printing and Binding	19,283	85,711	97,917	96,244
Other Current Charges and Obligation	11,880	23,334	27,480	15,663
Office Supplies	3,945	4,375	3,830	3,513
Operating Supplies	-	1,243	2,525	-
Publications and Memberships	43,402	44,015	44,000	46,249
Operating Subtotal	1,798,551	2,146,216	3,092,822	3,330,252
Grants and Aid				
Aids to Government Agencies	84,971	94,617	93,984	91,891
Aids to Private Organizations	20,000	20,000	20,000	20,000
Other Grants and Aids	31,910	32,971	32,971	33,917
Grants and Aid Subtotal	136,881	147,588	146,955	145,808
Other				
Transfers	8,645,158	57,095	346,386	546,577
Other Subtotal	8,645,158	57,095	346,386	546,577
Total	10,853,919	2,392,938	3,810,534	4,159,884